

**RICHLAND PARISH SCHOOLS  
ANNUAL SCHOOL BUS ROUTE INFORMATION**

This report requires the school bus driver to gather and report school bus route information in three important areas: Route mileage, pupils transported and route starting and ending times. Information must be reported as soon as possible after the beginning of the school year. Please be sure that the reported information is accurate, true and correct. This form needs to be filled out completely and correctly.

**SCHOOL BUS OPERATOR**

Operator Name \_\_\_\_\_ Bus # \_\_\_\_\_

Operator Address \_\_\_\_\_ Phone # \_\_\_\_\_

**MILEAGE**

Show miles and tenths.

<p>Morning</p> <p>Beginning _____ (Odometer Reading)</p> <p>Ending _____ (Odometer Reading)</p>	<p>Afternoon</p> <p>Beginning _____ (Odometer Reading)</p> <p>Ending _____ (Odometer Reading)</p>
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**STUDENTS TRANSPORTED**

TOTAL # OF STUDENTS  
ON STOP LIST

	AM	PM	
FIRST LOAD			
SECOND LOAD			

**ROUTE TIMES**

Morning Route

Time you leave from parking area \_\_\_\_\_

Time first student is picked up \_\_\_\_\_

Time arrived at last school \_\_\_\_\_

Afternoon Route

Time arrived at first school \_\_\_\_\_

Time last child is dropped off \_\_\_\_\_

Time you park bus at days end \_\_\_\_\_

I hereby certify that the above information is accurate, true and correct. I understand that inaccurate or incorrect measurement of mileage could result in certain disciplinary actions.

\_\_\_\_\_  
Bus Operator Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Transportation Department

\_\_\_\_\_  
Date